**Job Description**

**Position: Executive Vice President, Head of Asset Management**

Reports to: Group General Manager (equivalent to Chief Operations Officer)

No of Direct Reports:

**Purpose of Role**

This role leads the development and implementation of asset management strategies supported by high quality asset management policies, systems and practices to achieve maximised return on investment and effective deployment of CDL’s portfolio of real estate assets that that are owned and/or managed through acquisitions, dispositions, or operations. These include assets across various asset classes in retail, commercial, industrial and residential.

**Responsibilities**

* Develop, review and implement long-term asset management plans and strategies.
* Maximize total return for assets through the analysis of property efficiencies and identifying opportunities for improved performance. Monitor and report on asset performance.
* Provide strategic advice to Executive Committee (ExCO)to support the implementation of and adherence to effective asset management principles across CDL, both locally and overseas.
* Determine, in consultation with ExCO, appropriate frameworks, processes and standards to be applied to the acquisition and disposal of assets, ensuring compliance with sound financial, legal and commercial principles.
* Lead implementation of asset management and enhancement programmes, providing professional oversight and leadership to the asset management team activities, including business plans, budgets, forecasts, leases, valuation/ financial models, analysis and approvals etc, to protect CDL’s investments and financial interests.
* Responsible for profit/loss, cash flow, distribution analysis and investment projections.
* Develop recommendations, in consultation with relevant business units, related to CDL’s portfolio profile, deployment and redeployment, acquisition, disposal or retirement of assets.

**Requirements**

* Minimally a recognized Degree in Business, Real Estate and/or Finance related disciplines.
* Minimum 15 years of relevant experience with at least 5 years in a similar leadership capacity.
* Diversified asset management experience across retail, commercial, industrial and residential properties.
* Excellent proven track record in the areas of asset management, enhancement and financial results.
* Self-motivated and able to work independently in a goal-driven, fast paced environment.
* Strong leadership, analytical and negotiation skills.
* Effective oral and written communication skills with ability to present strategies, recommendations and decisions in a well-reasoned, well-documented manner.
* Must be prepared and willing to travel.